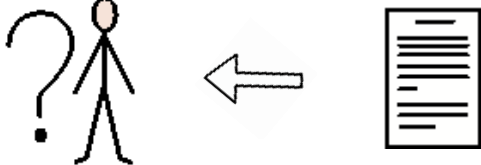


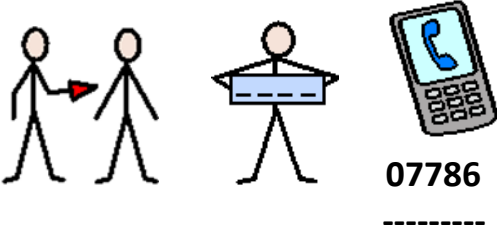


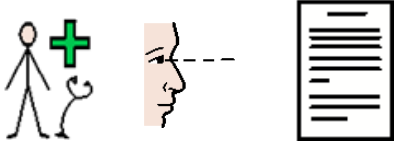



Easy Read Privacy notice

Personal data

	<p>Personal data is Information about someone who is alive.</p>
	<p>The government has made a law to protect information about you.</p>
	<p>This means that staff who have information about you will have to keep this information private</p>
	<p>This information might include your:</p> <ul style="list-style-type: none"> • name • weight • height • date of birth • address • phone number
	<p>Other information may include:</p> <ul style="list-style-type: none"> • health problems and treatments you receive • information about you and your family and who you live with • what is important to you • work you have done • how much money you have

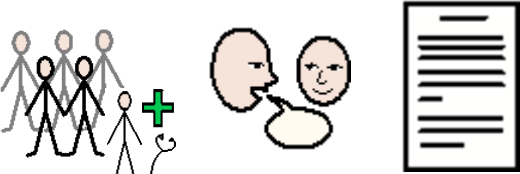
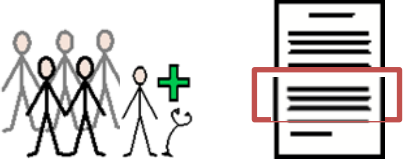


Why we collect information about you

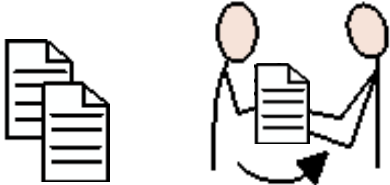
	<p>We need to keep information about the treatment you have had and who has helped you.</p>
	<p>This information can be seen by other medical staff in the hospital who may be giving you some treatment.</p>
	<p>This information about you helps all staff in the hospital or in the community providing a service to you to give you the best possible care.</p>



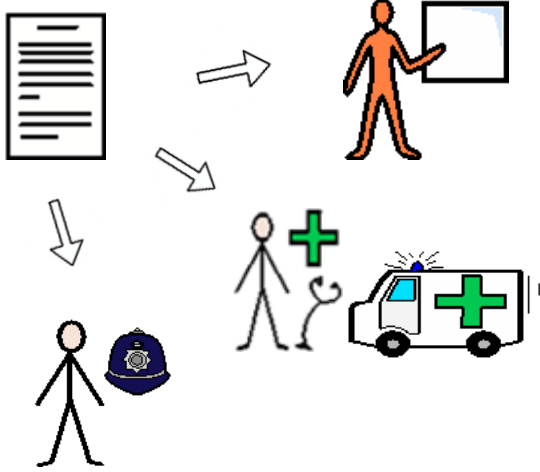

This Law is called the **Data Protection Act**

What does this law say?



	<p>The hospital staff must let you know why they are using information about you.</p>
	<p>The hospital staff must only use the information about you that they need for your care, not anything else.</p>
	<p>We must make sure that information about you is correct.</p>
	<p>We must not keep information about you for longer than it is needed.</p>

	<p>We must offer you a copy of information we have about you.</p>
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Who do we share information about you with?



	<p>Taunton & Somerset NHS Foundation Trust will share information about you with other services including:</p> <ul style="list-style-type: none"> • Doctors • Other hospitals • Ambulance services • Social workers • Teachers • Local councils • Police men and women • Voluntary services • Nursing homes
	<p>Sometimes we will have to share information about you if there is a law that tells us to.</p>

How do we keep information about you safe and secure?

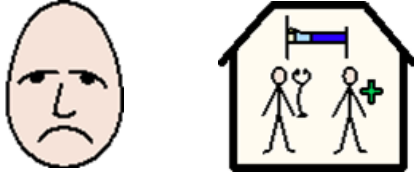
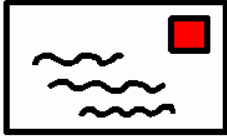



	<p>We make sure that all information about you is secure</p>
	<p>We make sure that our computers do not let anyone see information about you unless they are the staff that are helping you.</p>

How do I get a copy of information about me?

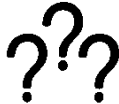

	<p>If you would like a copy</p>
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	<p>Please phone us on: 01823 320456</p>
	<p>Or email us at Medico-Legal@tst.nhs.uk</p>

Is there a problem?

	<p>If you have a problem with any care that you have had or about how we have stored information about you, please contact the Trust's Patient Advice and Liaison Service (PALS).</p>
	<p>Musgrove Park Hospital Taunton Somerset TA1 5DA</p>
	<p>You also have a right to complain to the Data Protection regulator, if you are unhappy with the way the hospital have stored or shared information about you:</p>
	<p>Information Commissioner's Office Wycliffe House Water Lane Wilmslow Cheshire SK9 5AF</p>
	<p>phone 0303 123 1113 (or 01625 545745 or 44 1625 545745 if calling from overseas)</p>

More information

	<p>Do you have any questions?</p>
	<p>Speak to the hospital staff OR</p>



Please phone us on
01823 344199
OR



Or email us on
InformationGovernance@tst.nhs.uk